

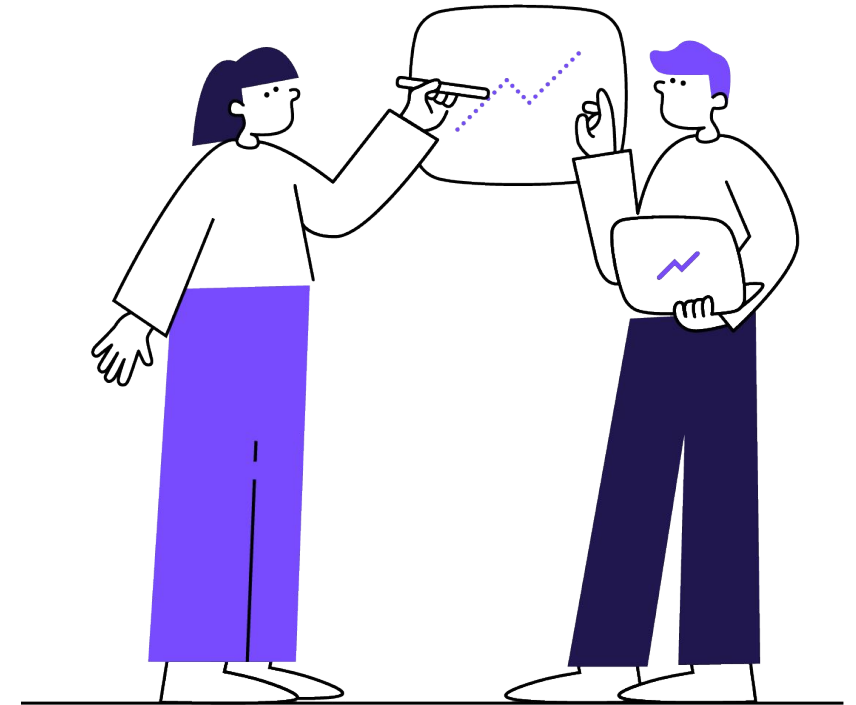


Creating a CIL in Zaptic.



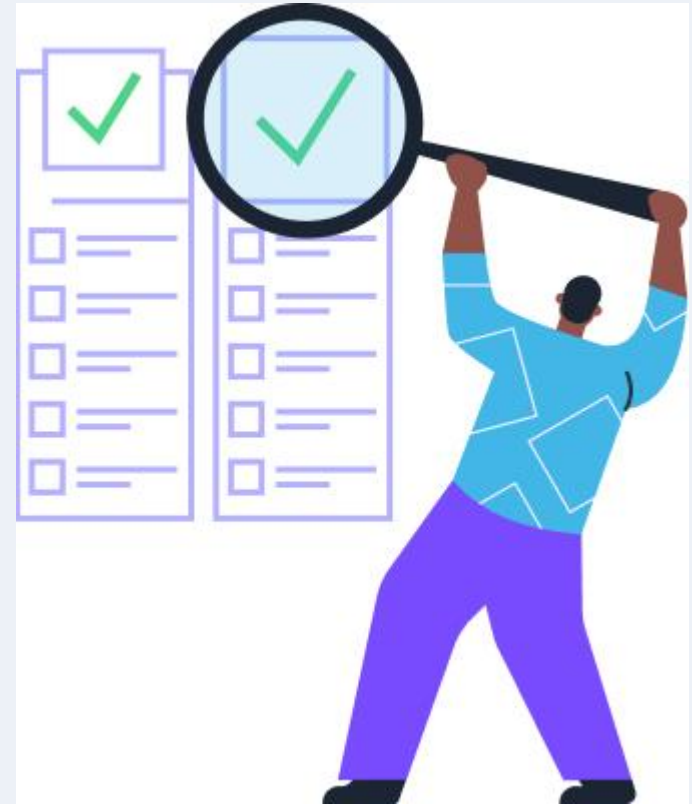
Creating a CIL in Zaptic.

- Terminology.
- How to build a new CIL flow.
- How to build a new CIL flow - Basic flow.
- How to build a new CIL flow - with Sections & Links.
- How to build a new CIL flow - include Subtasks & Guides.
- Scheduling & Triggers - for CILs.



Terminology

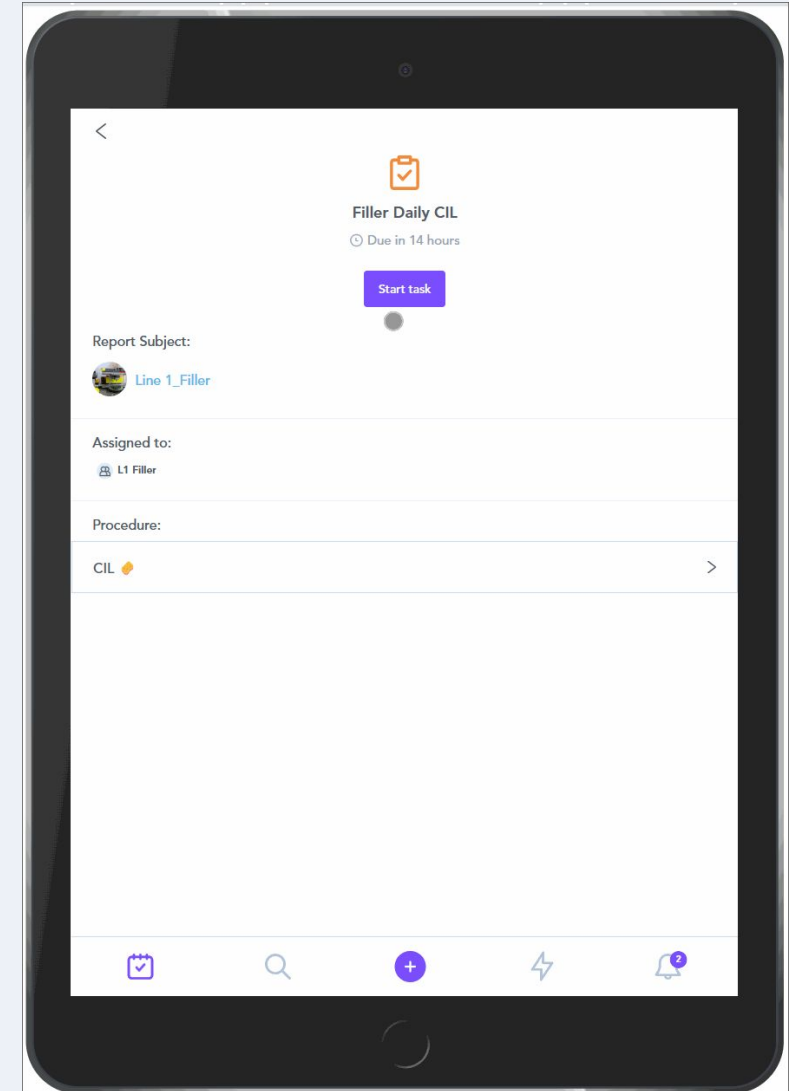
- CIL
 - Clean - Inspect - Lubricate - to return and maintain equipment at base condition, for optimum performance.
-



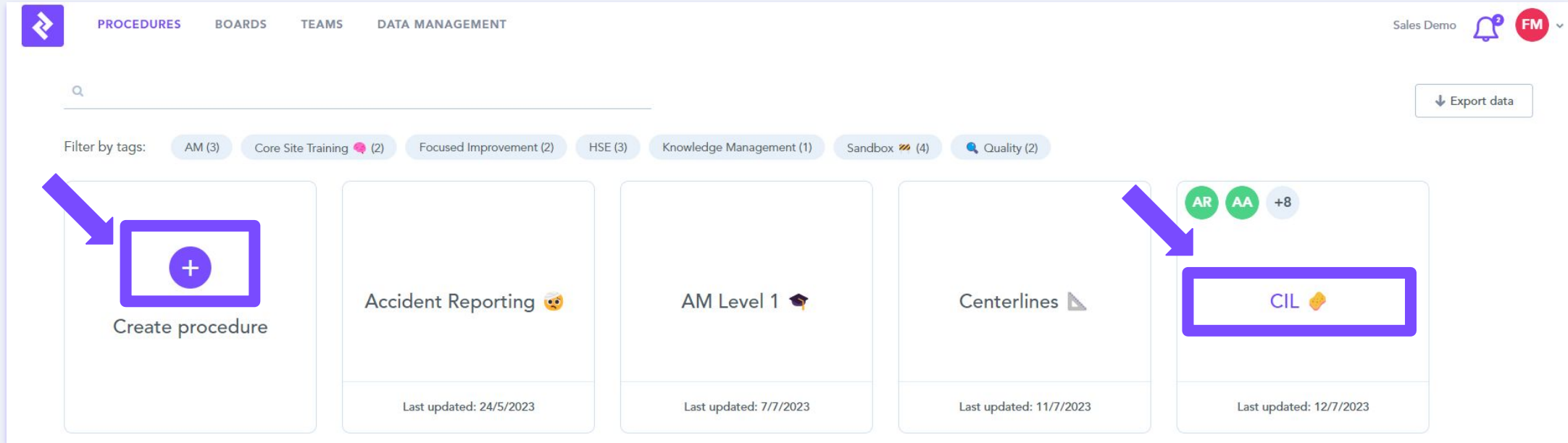
How to build a new CIL flow

Building a new CIL Flow

- Zaptic is very flexible and customisable, so the creation of any flow, for any use case can be achieved in many different ways
- Using the theory you have learnt from the ZapU modules for building Tasks and Steps. You can begin to build out or modify your CIL Flow

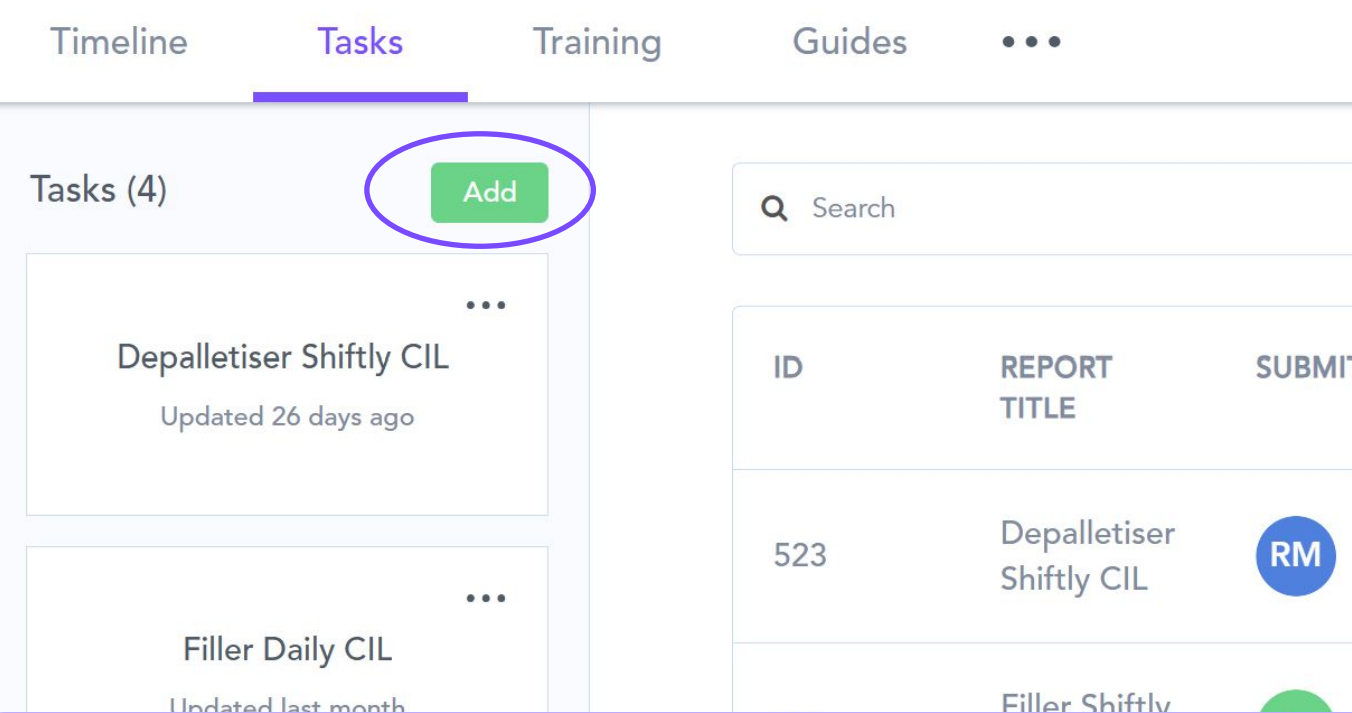


Open Zaptic & Go To Procedures



- Either create a **New** Procedure or open an **Existing** Procedure
 - If you are creating a new CIL Procedure, select "Create procedure"
 - If you are creating a new CIL TASK within an existing CIL Procedure, select the existing CIL procedure.

Add a new CIL Task



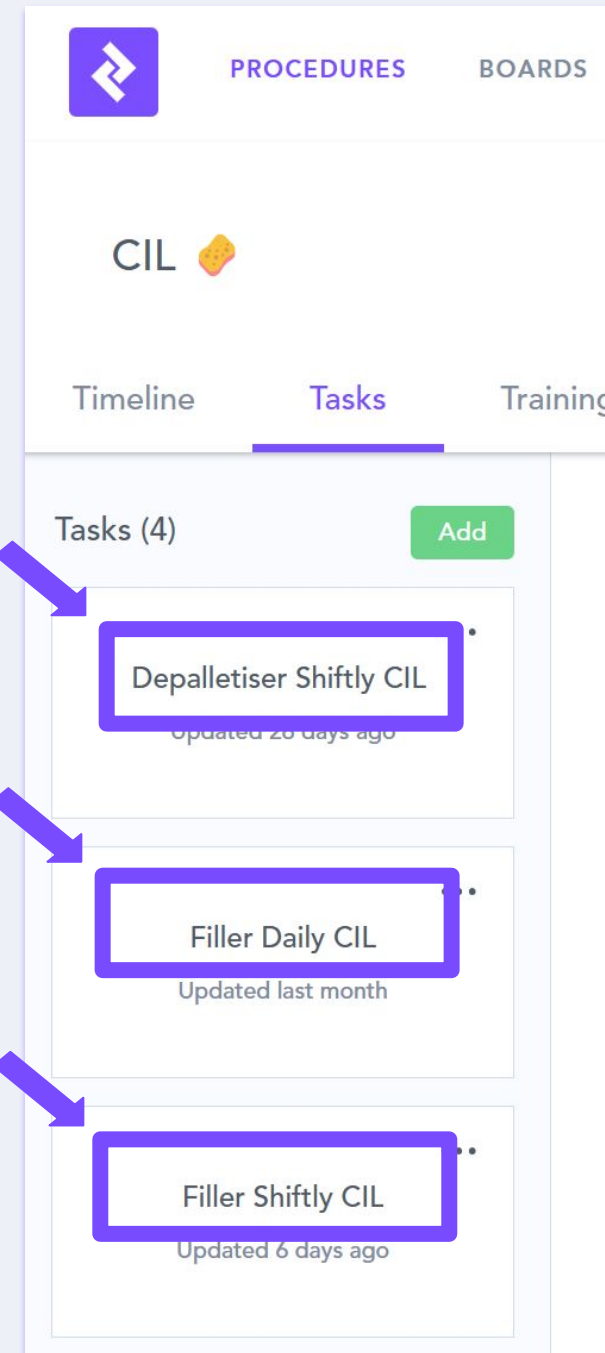
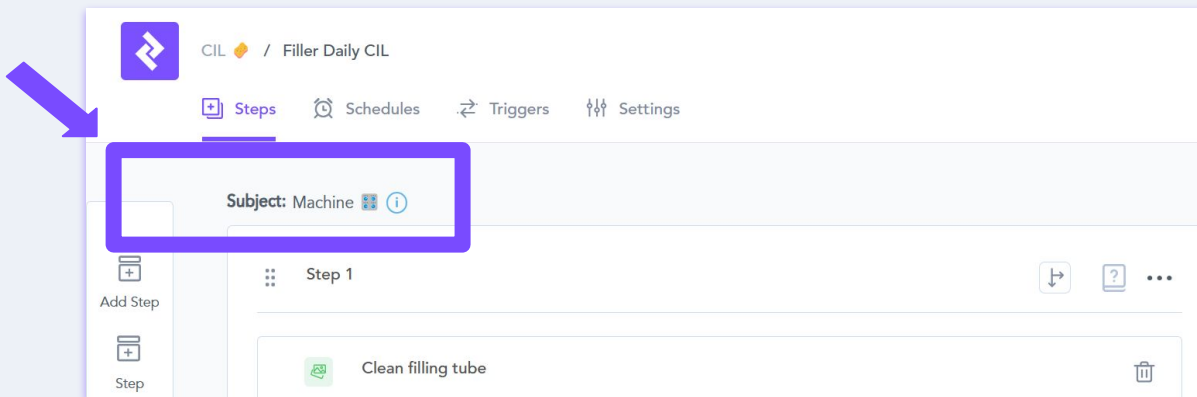
The screenshot shows the 'Tasks' tab in the Zaptic interface. A green 'Add' button is circled in blue. Below it are two task cards: 'Depalletiser Shiftly CIL' (Updated 26 days ago) and 'Filler Daily CIL' (Updated last month). To the right is a table with columns 'ID', 'REPORT TITLE', and 'SUBMIT'.

ID	REPORT TITLE	SUBMIT
523	Depalletiser Shiftly CIL	RM
	Filler Shiftly	

- You can either Add a new Task or you can access an existing Task.
- If you do not have access to an existing Task, an existing collaborator will need to give you access.

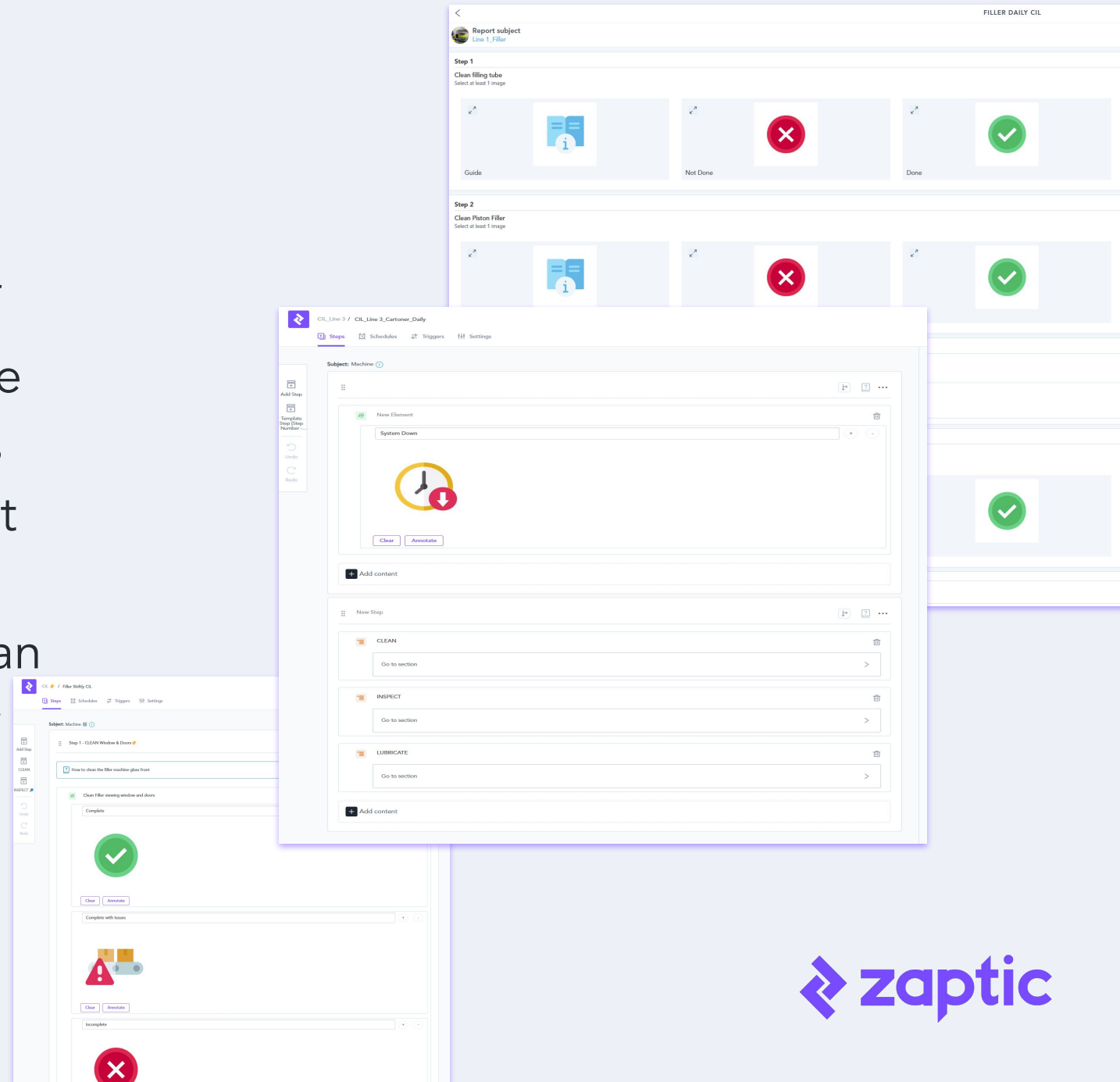
Add a new CIL Task

- We recommend creating 1 CIL Task per Machine/Frequency.
- The CIL workflow subject should be Machine.



Creating a new Task

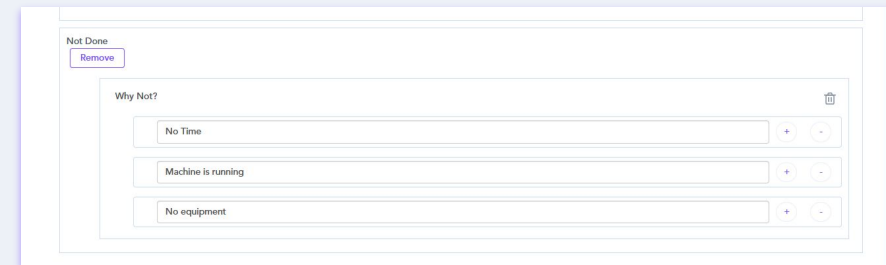
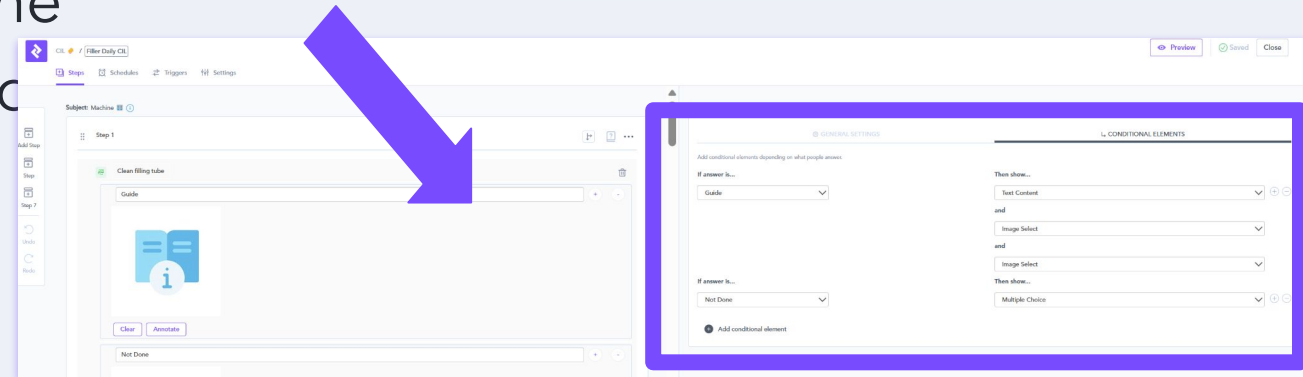
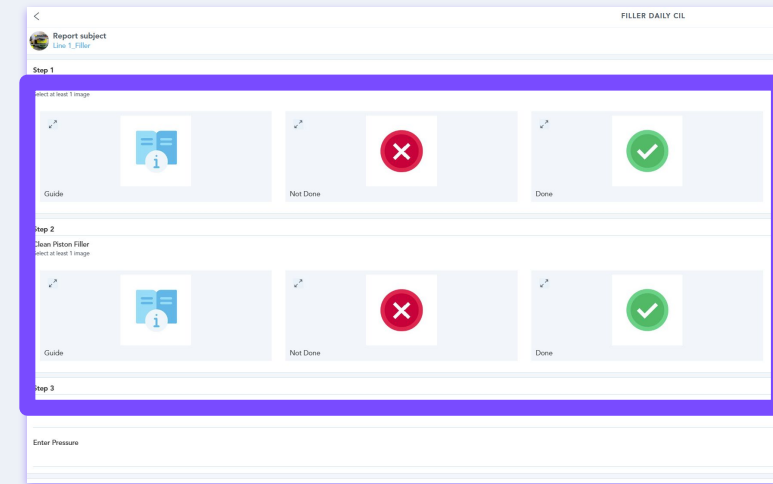
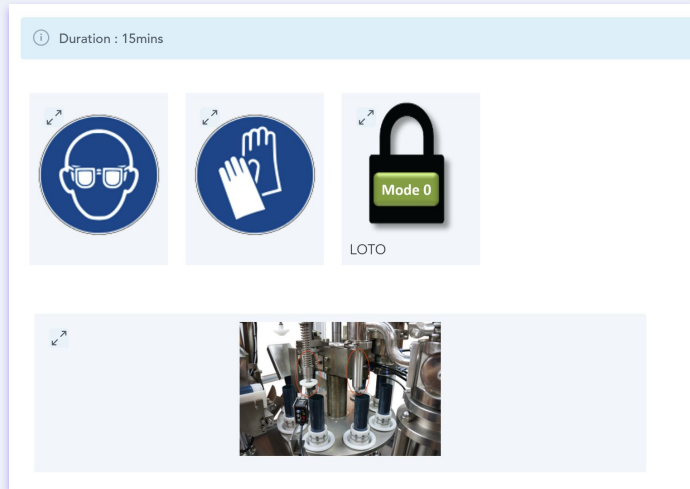
- Zaptic is very flexible and customisable, so the creation of any flow, for any use case can be achieved in many different ways
- Using the theory you have learnt from the ZapU modules for building Tasks and Steps. You can begin to build out your CIL flow



How to build a new CIL flow - Basic Flow

Creating a Basic CIL Flow

- By using image selects you can give the user simple choices at each step.
- Add Conditional Elements to move the User to another part of the flow based on their selection.

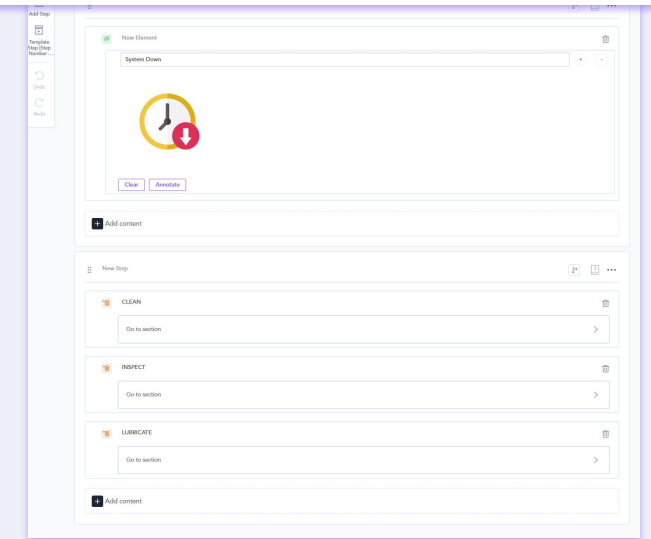
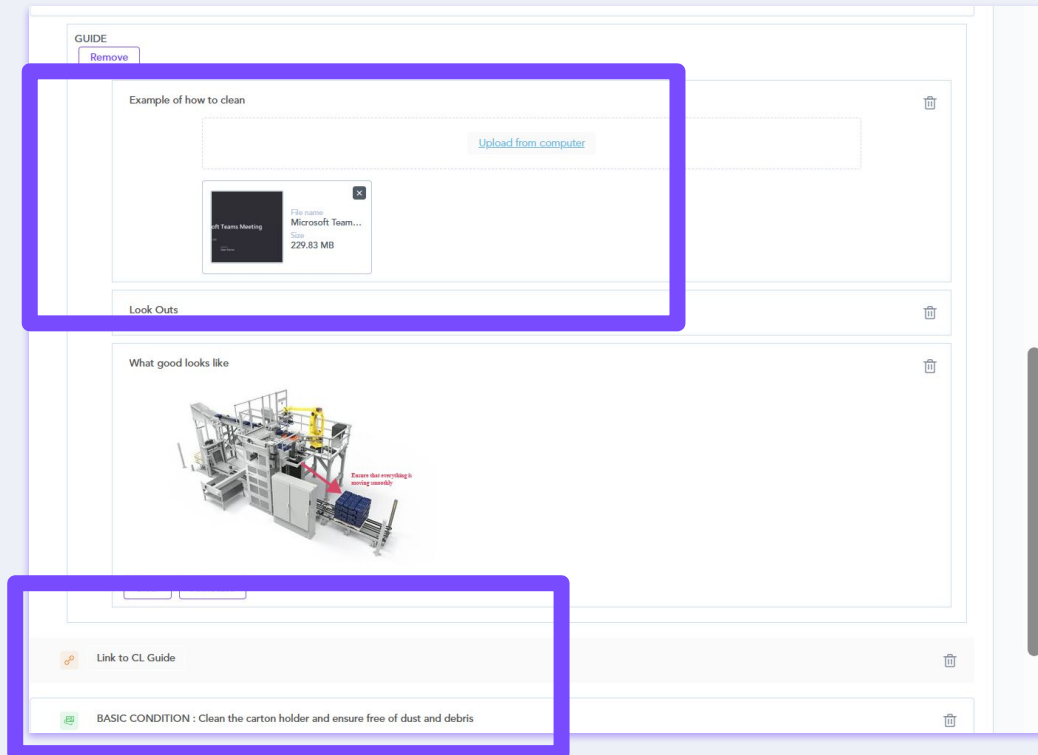
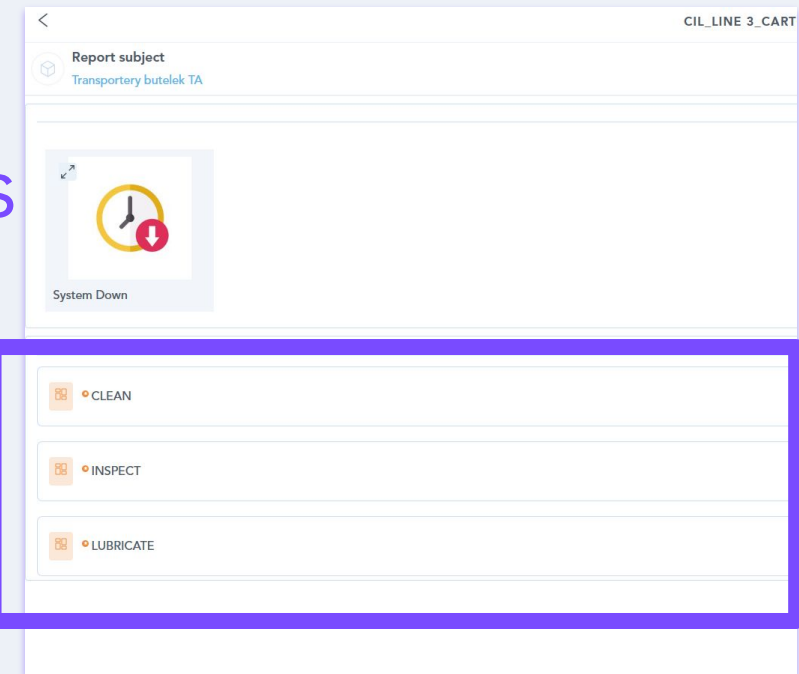


- You can include Task Content and Images as guidance like Duration, Tools, Safety and Tips on how to complete a task.

How to build a new CIL flow -
with Sections & Links

Creating a CIL Flow with Sections & Links

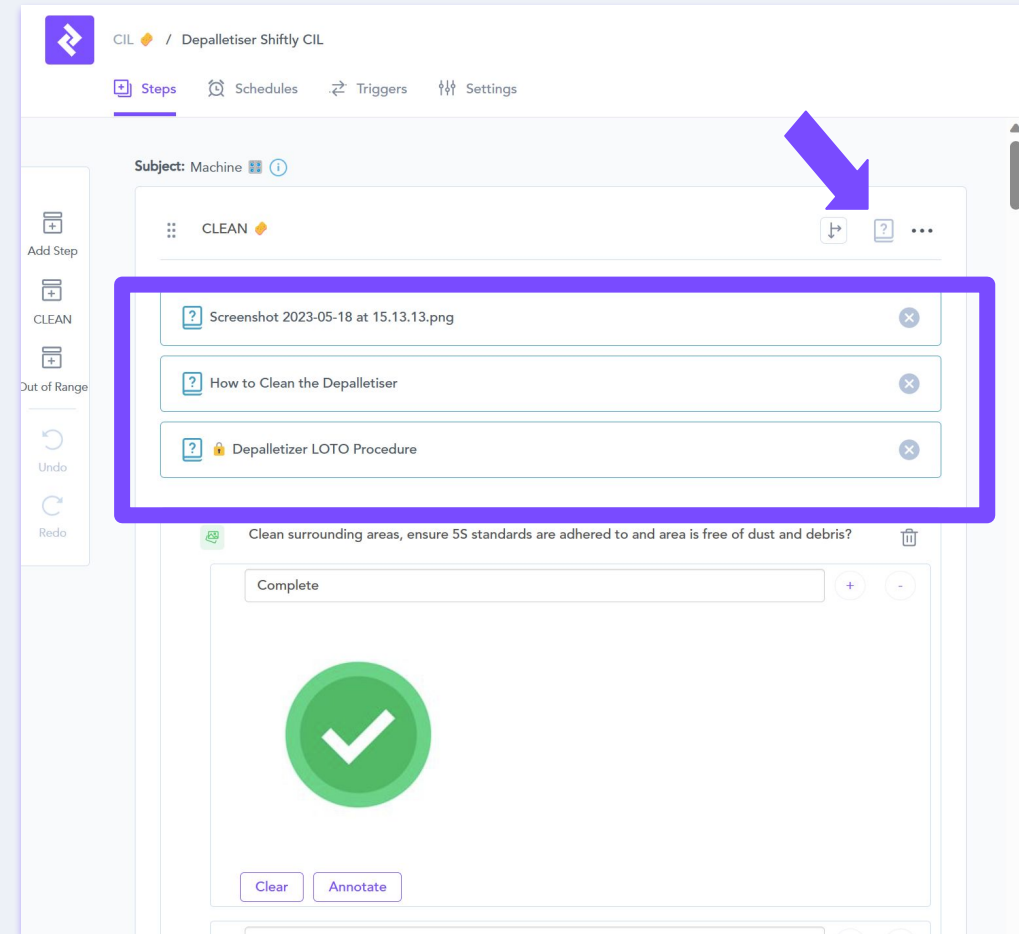
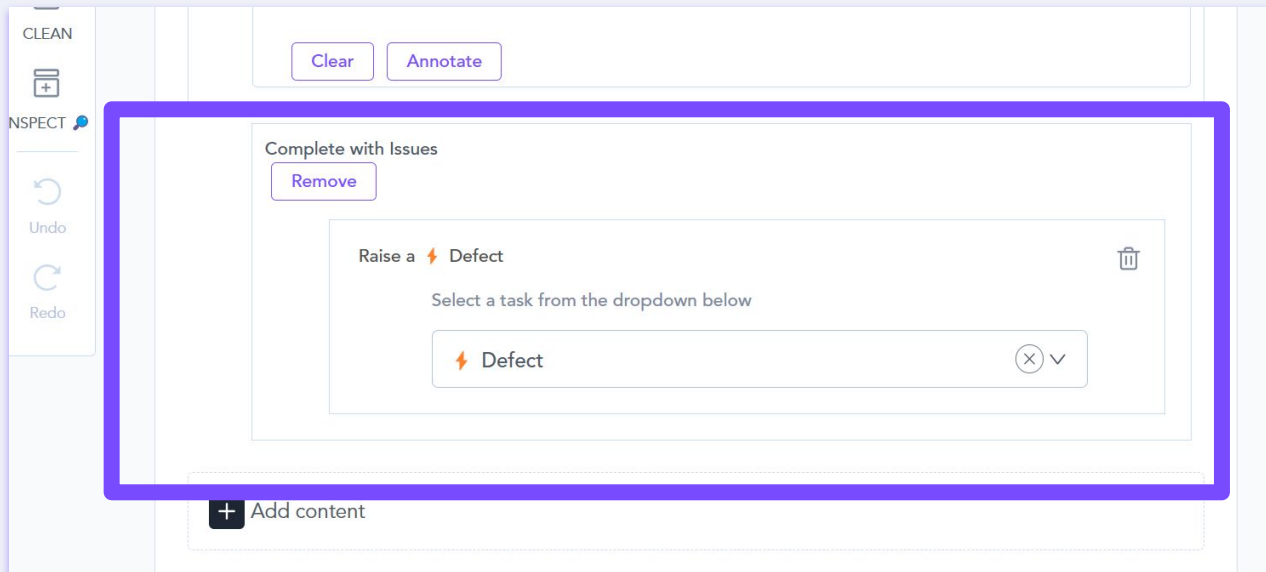
- By adding sections it makes the task easier to navigate for the user and can be used to group steps like Clean, Inspect & Lubricate.
- Links to Videos and URL's can be included for more guidance.



How to build a new CIL flow -
include Subtasks & Guides

Creating a CIL Flow with Guides & Subtasks

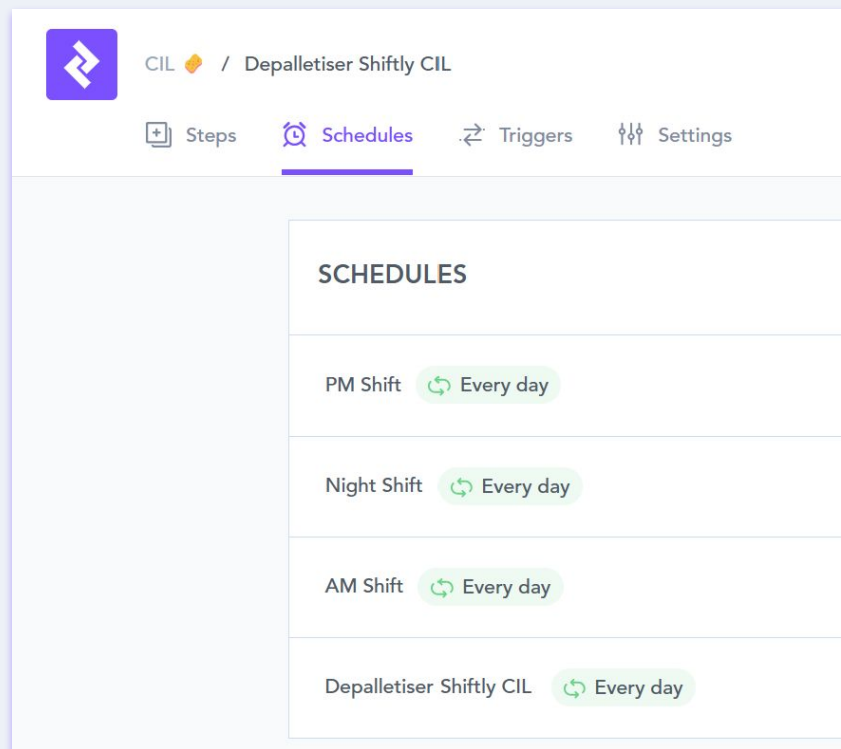
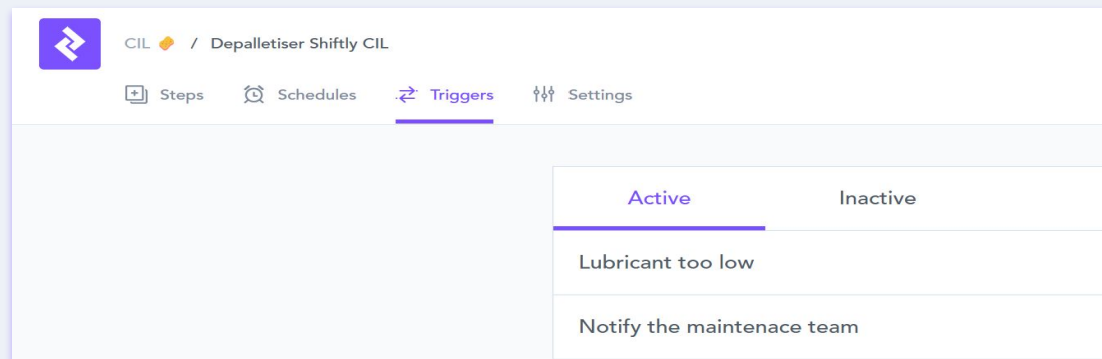
- You can link the steps to pre-built Guides.
- To simplify the flow build, you can include Subtasks (Tasks that are created as standalones and can be added to multiple flows)



Scheduling & Triggers- for CILs

Scheduling and Triggers for a CIL flow

- You can create Triggers for tasks. This will ensure that users are notified of conditions, changes and actions.
- You can assign Schedules to ensure that the users are notified of when the task should be completed on their App To Do List.



Objective

This course covered setting up a CIL within Zaptic.



What this course covered

1. Building a new CIL flow.
2. Building a new CIL flow - Basic flow.
3. Building a new CIL flow - with Sections & Links.
4. Building a new CIL flow - include Subtasks & Guides.
5. Using Scheduling & Triggers - for CILs.



Thank you.

