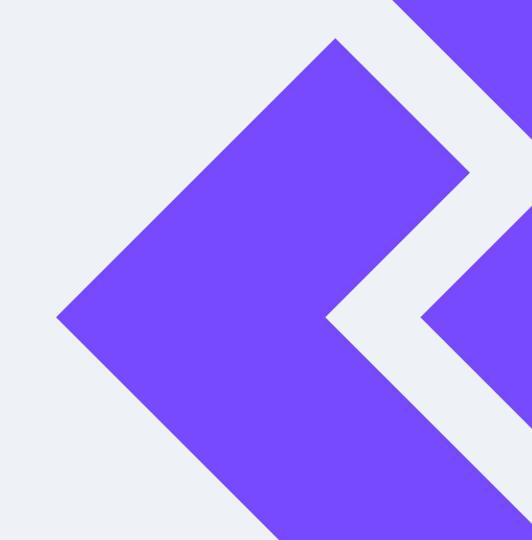


Schedules, Triggers and Settings

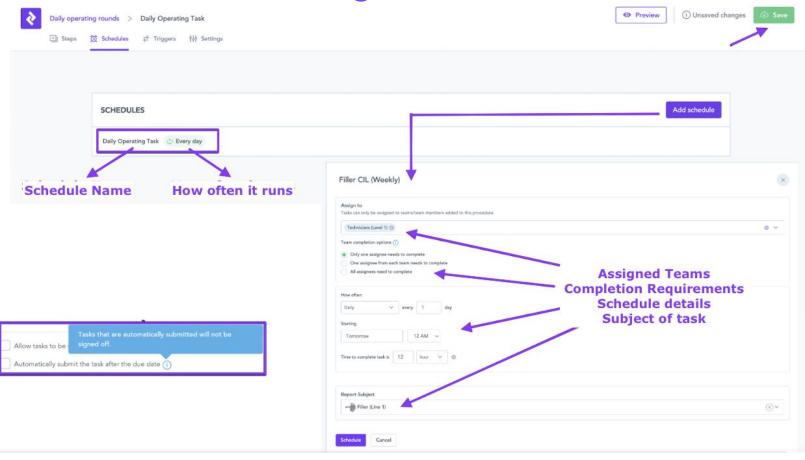




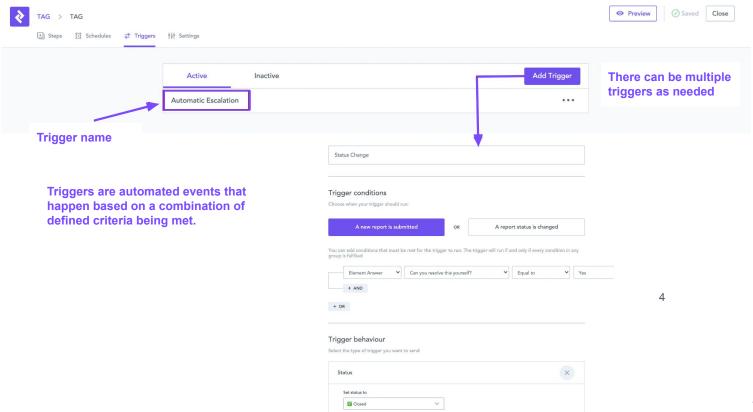
Schedules, Triggers and Settings

- Assigning Schedules to existing workflows
- Creating personalised Triggers
- Report Status Settings

Procedure - Scheduling



Procedure - Triggers



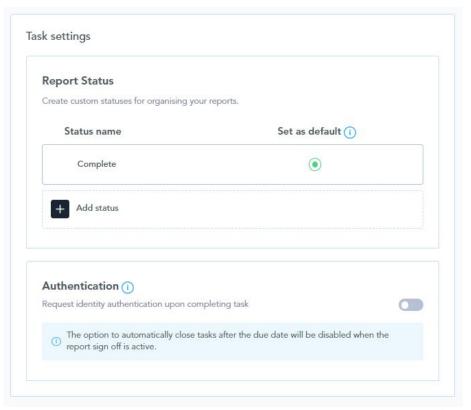


Procedure - Task Settings

Settings allow you to create custom statuses to allow you to organise your report.

You can choose to request identity authentication from your users when they complete a task.

This is double authentication - the user will have already authenticated upon initial login and this requires them to enter their password details again so it's good for use cases that need an additional level of compliance or sign off e.g. quality checks.





Objective

This course covered the Zaptic Schedules, Triggers and Settings

What this course covered

- 1. Assigning Schedules to existing workflows
- 2. Creating personalised Triggers
- 3. Report Status Settings





Thank You

